

Grand Junction High School Music Parents Board

Meeting Minutes

January 9, 2012

I. Call to order

Paula Gallegos called meeting to order at 6:42 pm on January 9, 2012 in GJHS Band room.

II. Roll call

Present: Paula Gallegos, Paula Casey, MaryAnne Hoffman, Christy Lone, Tami Nicholson, Isaac Lavadie.

Absent: Kerri Mosinski, Cara Weaver, Christina Cornelison-Travis, Kathleen Hedlund, Melissa Pipkin.

III. Approval of minutes from last meeting

Last meeting minutes were not read or approved as they were unavailable; postponed until February meeting.

IV. Reports

- a) Thank you cards. Fall thank you cards have been mailed. Winter thank you cards are still being signed and will be sent when ready.
- b) Treasurer's report. Given by MaryAnne. Balance sheet handed out.
 1. Assets as of 12/31/11 = \$12,846.98.
 2. Have not received a check from the original bus company for the Las Vegas trip. "The check is in the mail"; however, as of Friday, January 6, 2012 it was not in the PO Box.
 3. Known outstanding bills: the 2nd bus company and Roper Music.
 4. McAlister's Fundraiser money (approximately \$262 + \$50 tips) will go into the SBA account.
 5. \$400 earned from GJ Symphony (in August) was deposited in SBA account.
 6. \$500 deposit for next Marching Band Show will be needed in March. (\$4500 approx. total cost.)
 7. Roughly 12 to 15 Marching Band students still have not paid their fees and only a handful of those have made payment arrangements. This results in approximately \$4600 in lost funds. This issue needs more discussion at the March meeting.
- c) Bingo Account Report. Given by Paula Gallegos. Balance sheets handed out.
 1. Band December Bingo balance = \$1668.45.
Choir December Bingo balance = \$4646.16.
Orchestra December Bingo balance = \$2482.75.
Band December 50/50 balance = \$305.25. (\$1500 was paid to Roper Music.)
 2. GJHS Music Parents have now picked up a second session of Bingo. Tuesday evenings.
 3. Melissa found a \$3000 discrepancy in the books and brought it to Deb Boch's attention. The error was corrected.
 4. The Bingo bookkeeper has raised her rates from \$45/session to \$60/session. These fees have been raised/paid without knowledge or consent of the board members. Needs further discussion.
 5. The following concerns and/or actions were a result of this report and its discussions:
 - i. Should a certified bookkeeper be hired for the Bingo account?
 - ii. The board should have 2 separate reports since there are 2 two sessions of Bingo. It would also be beneficially to see which session creates more revenue. Paula Gallegos will discuss this with Melissa.
 - iii. MaryAnne will contact the GJHS Booster Club president or treasurer to discuss who handles their Bingo bookkeeping and what their fees are.

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V. **Unfinished business** topics begun at 7:31 pm.

- a) Committees: Jazz Dinner Dance planning is going well. Paula Gallegos is working on flyers and tickets. She and Kathleen will get together regarding the silent auction.
- b) Fundraising:
 - i. Swing-n-Sweets raised approximately \$1300.
 - ii. Butterbraids (Easter edition) will be coming up soon.
 - iii. 50/50 Raffle: Isaac will submit his Games Manager Certification. Paula Gallegos will submit dates to the State Office. Dates will be for: various basketball games, Jazz Dinner Dance, Texas Roadhouse Fundraiser, and band concerts.
 - iv. Bingo: Those willing to qualify as Bingo Manager and/or 50/50 Raffle Manager can print out the handbook, take an open-book test, submit the test and \$20 fee to the State Office. It was suggested it could be done as a group if enough interest is presented.
- c) Financial Committee: MaryAnne, Christy and Tami will meet regarding training on QuickBooks.
- d) Bingo Volunteers: Students have done well signing up to help with Tuesday night Bingo sessions. The current scheduler will probably be leaving this May so this position will need to be filled.
- e) Parent Donation Receipts: Isaac will email a general receipt to Marching Band parents regarding the tax deductible fees made payable the GJHS Music Parents.
- f) In The Note: The next publication will be a list of important dates and descriptions sent to Isaac to post on the Band's website.

VI. **New business**

- a) February Events:
 - i. Jazz Dinner Dance: OMMS 8th Grade Jazz Band will be performing at 7 pm.
 - ii. Musical: It still needs to be determined if the pit will be paid for their performance.
 - iii. Solo and Ensemble: is February 10th and 11th.
 - iv. Combined concert with EMS on February 29th.
- b) March Events:
 - i. Wind Ensemble State Qualifier on March 5th at Palisade High School.
 - ii. Texas Roadhouse Fundraiser planning should begin this month.
- c) April Events:
 - i. State Competition: 2nd week in April. If Wind Ensemble qualifies Isaac will ask GJHS Booster Club for financial support.
- d) May Events:
 - i. Texas Roadhouse Fundraiser.
- e) Band Camp: 2012 will be the second week of August (6th to 11th).
- f) February Agenda: Add topic of "brain storming meeting" open to all with the intent of suggestions of ways to cut costs, save money, etc. Possibly held before March meeting.
- g) Celebrations: GJHS is close to receiving an Exemplary Award from CBA.
- h) Next Meetings: February 13th at 6:30 pm and March 19th at 6:30 pm.

VII. **Adjournment**

Paula Gallegos adjourned the meeting at 8:17 pm.

Minutes submitted by: Christy Lone